

LaGrange County Public Library Board Meeting  
Thursday, November 21, 2024  
**Community Room, LaGrange County Public Library main branch**  
**203 W. Spring Street**  
**LaGrange, IN. 46761**

Board members present: Rita Lehner, Maranda Randol, Sam Plew, Gloria Sherwood and Jerry White

Board members absent: Jody Blake and Dan Hobbs

Others Present: Richard Kuster and Anna Mendoza

**Rita Lehner called the meeting to order at 5:33 pm.**

Rita called for a review of the minutes. **Sam made a motion to approve the October 2024 minutes. Gloria seconded the motion. Minutes were approved with no additional changes by unanimous voice vote of the board with no further discussion.**

**Public Comments:** None

**Treasurer's Report:** Richard stated that the Rainy-Day fund had approximately \$622,000.00 at the end of October. We are about 5/6 of the way through the budget year, which about 83%. According to the budget numbers it looks like we are approximately 79% of the way through the budget year. Richard mentioned that he feels the library is doing very well according to those numbers. **Sam made a motion to approve the Treasurer's Report as presented. Maranda seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**

**Reports and Claims:** Anna presented reports and claims – Claims included checks 30353 through 30430 that were written out of the Operating Account, checks 1076 through 1080 that were written out of the Gift Account, and checks 1038 through 1040 that were written out of the Grant Account for a grand total of \$193,354.71. **Sam made a motion to approve the Reports and Claims as presented. Gloria seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**

**Director's Report:**

- Budget Process – The budget resolution has been submitted and accepted by the State. Authorization has been granted for the 2025 tax levy.
- Havel Maintenance Agreement – Havel has increased their maintenance agreement by 20%. In the years prior the maintenance agreement was approximately \$10,000.00. It has increased to \$12,768.00 per year. **Sam made a motion to approve the new Havel Maintenance Agreement as presented. Jerry seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**
- Shipshewana Addition – We have accepted the bid that was for \$557,000.00. We have the money in the Rainy-Day fund. However, we must seek council approval to spend \$132,000.00 of that money due to appropriation requirements. Richard will present the council on December 9<sup>th</sup> at 8:30am.
- Holiday Bonuses – Richard asked if it would be ok to present each part time employee with a \$250 Christmas bonus and each full-time employee with a \$500 Christmas bonus. **Sam made a motion to approve the payout of the Christmas Bonuses. Jerry seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**
- Library Christmas Party – The library will be closing early on December 13 for the staff Christmas party that will be at Linder's from 2 to 4pm.

**Committee Report:** None

**Correspondence to the Board:** Resolution approving construction contract – Board members signed the Resolution Approving Construction Contract & Authorizing an Additional Appropriation that will be presented on December 9<sup>th</sup> to the Council.

**Old Business:** None

**New Business:** None

**At 5:59pm Sam made a motion to adjourn the meeting. Gloria seconded the motion. Motion approved by unanimous voice vote of the board with no further discussion.**

*Maranda A Randol*

Minutes recorded, typed, and respectfully submitted by Maranda A Randol  
LaGrange County Public Library Board of Directors Secretary

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**Jody Blake - \_\_\_\_\_ Rita Lehner - \_\_\_\_\_**

**Maranda Randol - \_\_\_\_\_ Dan Hobbs - \_\_\_\_\_**

**Sam Plew - \_\_\_\_\_ Gloria Sherwood - \_\_\_\_\_**

**Jerry White- \_\_\_\_\_**